

## ENTRY FORMS RULES & REGULATIONS: Please read before filling out your Entry Form

There are 2 versions of these forms:

**SOLO**: To be used for all Solo Classes **GROUP**: To be used for Duets, Trios, Quartets, Ensembles, Bands, Choirs.

You are now able to register for several classes on the one form – as long as the Music Teacher is the same. However, if, for example, a student has one teacher for vocal and another for piano, there will need to be one form for each teacher. This should reduce the number of forms that need to be filled out.

The 2019 Syllabus is available on our website at: <http://kiwanismusicfestca.wix.com/kiwaniscarboneyear>

1. Entries must be on official Entry Forms or photocopies of the official Entry Form. Please feel free to make as many copies as you require. **For duets, duos, trios, quartets, quintets, ensemble or group entries, please use the GROUP ENTRY FORM.**
2. Entries must be completed IN FULL and signed by either the Music Teacher, or a person authorized to sign on a participant's behalf. Entries that are not complete will be declined by the Association. All information (including valid and clearly legible e-mail) is required to facilitate scheduling and for communication. We hope to use e-mail extensively to reduce our postage costs and exchange information on a timely basis.
3. Please list any possible scheduling conflicts. List all Kiwanis Music Festival classes entered by class number which are not included on this entry form. We will make every effort to avoid scheduling conflicts where possible. Our software program checks for conflicts in Solo Classes but we have to check manually for all Group Classes (Duets, Trios, Quartets, Ensembles, Bands & Choirs). **If those classes on not listed on the Solo forms, we cannot check for conflicts between Solo and Group classes and will not be able to accommodate ANY scheduling changes as a result.** We try and accommodate Accompanist conflicts if the accompanist is listed on the form but this may not always be possible.
4. It is the responsibility of the competitor to read ALL rules in the Syllabus and enter the correct class by Class Number. **Class changes will not be permitted except as noted in the Syllabus under Rule #30 re the December 14<sup>th</sup> deadline.** Please ensure that you use the 2019 syllabus as some class numbers have changed.
6. The entry fee MUST accompany each entry. Entry Fees are indicated under each class number as listed in the Syllabus. Entry fees may be paid by cheque or money order. **E-transfers may also be made to [kiwanismusicfestcarboneyear@gmail.com](mailto:kiwanismusicfestcarboneyear@gmail.com).** Your question should be: "what is this money for" and the answer is: "mfestival". The competitor's name should be included in the Message box on the e-transfer.
7. Entry fees cannot be refunded, except under circumstances where the entry is refused by the Festival Committee.
8. The deadline for entries is **November 16 2018**. Entries postmarked later than the above date will be accepted for one week only, **with a \$10 late fee penalty per form**. In all other cases, entries received after that date or postmarked after that date will be returned.
9. Entries can be mailed to the address on the top of the form and cheques or money orders should be made out to the Kiwanis Club of Carbonear Regional Music Festival.
10. Entries can also be scanned and e-mailed to [kiwanismusicfestcarboneyear@gmail.com](mailto:kiwanismusicfestcarboneyear@gmail.com). No hand-delivered forms.

### Issues to keep in mind when filling out forms:

- Ensure you are entered in the correct age group. This is based on your age as of December 31<sup>st</sup>, 2018.
- Entrants may enter either competitive or non-competitive classes but not both in their age group
- See Rule #30 re any changes to Entry Forms and the dates involved
- Check the spelling of your piece and composer
- NL songs should be in the NL Song Classes and not the Folk Song Classes
- Remember to enter the name of your accompanist and list any Choirs and Bands you may be registered for
- Check your fees as Solo Classes, Duets & Concert Group Classes have different fees